

**NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY
FINANCE COMMITTEE MEETING AGENDA
May 02, 2018/1:30 p.m.**

Fire Administration City of San Marcos
184 Santar Pl. Training Room 2B
San Marcos, CA 92069

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the North County Dispatch JPA Finance Committee, not otherwise on the Agenda. Remarks are to be limited to not more than three minutes. (Please print your name and address on the roster).

Any person may address the Committee on any item of Committee business or Committee concern. The Committee cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Committee may take action on matters of an urgent nature of which require immediate attention.

4. PROCLAMATIONS AND PRESENTATIONS

A. Employee Recognition – (Service Award)

- Fire Communications Dispatcher Holly Silveira, CPR Save – (pg. 00)
- Fire Communications Dispatcher Lester Lang, Baby Delivery – (pg. 00)
- Fire Communications Dispatcher Lauren Stason, CPR Save – (pg. 00)
- Fire Communications Dispatcher Todd Ripa, CPR Save – (pg. 00)
- Fire Communications Dispatcher Melinda Fairchild, Baby Delivery – (pg. 00)

5. CLOSED SESSION

- | | |
|--------------------------------|--|
| A. Section 54957(b):
Title: | Public Employment
Administrator |
| B. Section 54957
Title: | Public Employee Performance Evaluation
Administrator |
| C. Section 54957(a): | Threat to Public Services or Facilities
Consultation with: Morgan L. Foley, Agency General
Counsel |
| D. Section 54956.9(d)(1): | Conference with Legal Counsel – Existing Litigation |

Name of Case: In the Matter of the final Compensation of Susan M. Wysong
Board of Administration California Public Employees' Retirement System Case No. 2017-0862

E. Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation

Name of Case: In the Matter of the final Compensation of Debra L. Garcia
Board of Administration California Public Employees' Retirement System Case No. 2017-0858

F. Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation

Name of Case: In the Matter of the final Compensation of Robert K. Stetson
Board of Administration California Public Employees' Retirement System Case No. 2017-0863

G. Section 54956.9(d)(4): Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

One (1) potential case

6. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

7. CONSENT CALENDAR

A. Approve Finance Committee Meeting Minutes, April 4, 2018 – (pg. 00)
Standing Item - Review and Approve

B. Draft Agenda May JPA Chiefs Meeting – (pg. 00)
Standing Item - Review and Approve

C. Reports

- Quarterly Communications Reports – (pg. 00)
- Dispatch Performance Reports – (pg. 00)
- List of Demands
 - 3rd Quarter Report = January 1, 2018 – March 31, 2018 – (pg. 00)
- Budget Analysis
 - 3rd Quarter Report = January 1, 2018 – March 31, 2018 – (pg. 00)
Informational – Receive and File

D. Modification of the Authorized Signatures, Interest Bearing Checking Account and Transfers

- *Staff Report 18/09* – (pg. 00)
- Resolution 18-04 – Payroll Process & Direct Deposit – (pg. 00)
- Resolution 18-05 – ACH Transfers from County – (pg. 00)
- Resolution 18-06 – System for Award Management (SAM) Deposit – (pg. 00)
- Resolution 18-07 – Accounts Payable/Receivable Process – (pg. 00)
Action Requested – Review and Approve

E. FY 17/18 Budget Authorization

- *Staff Report 18/10* – (pg. 00)
Action Requested – Review and Approve

F. FY 18/19 Budget – Non-Represented & Management Salaries and Benefits

- *Staff Report 18/11* – (pg. 00)
- Resolution No. 18-08 – Non-Represented Employee Salary – (pg. 00)
- Resolution No. 18-09 – Management Personnel Salary – (pg. 00)

Action Requested – Review and Adopt

G. Updated JPA Pay Schedule

- *Staff Report 18/12* – (pg. 00)
- Updated JPA Pay Schedule – (pg. 00)

Action Requested – Review and Approve

8. **ACTION ITEMS**

NEW BUSINESS

A. New Job Description

Administrator Wilson (JPA)

- *Staff Report 18/13* – (pg. 00)
- GIS Technician (Attachment A) – (pg. 00)

Action Requested – Review and Approve

OLD BUSINESS

A. Proposed 2-year Budget- FY 18/19 and FY 19/20

Budget/Finance Mgr. Dinh (JPA)

- *Staff Report 18/14 -GIS Assessment* – (pg. 00)
- *Staff Report 18/15 -IT Cost Sharing* – (pg. 00)
- Final 2 Year Budget Packet – (Handout)

Action Requested – Review and Approve

9. **DISCUSSION AGENDA**

OLD BUSINESS

A. Data Sharing Request- MOA- County Services

Administrator Wilson (JPA)

Informational

NEW BUSINESS

A. Parking Lot Lease Agreement – NCDJPA
and Santa Fe Irrigation District

Budget/Finance Mgr. Dinh (JPA)

Informational

10. **ROUND TABLE**

11. **ORAL REPORT**

A. Administrator

- May 10, 2018 – Regular Chiefs Meeting
- May 24, 2018 – Regular Board of Directors Meeting
- June 06, 2018 – Regular Finance Committee Meeting

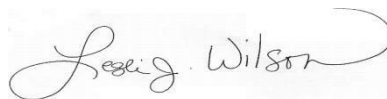
12. ADJOURNMENT

At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Committee. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Committee. Such records shall be available at North County Dispatch JPA, located at 16936 El Fuego, Rancho Santa Fe, CA 92067.

Certificate of Posting

I certify that on April 27, 2018 I posted a copy of the foregoing agenda near the meeting place of the Finance Committee of the North County Dispatch JPA, said time being at 72 hours in advance of the meeting of the Finance Committee (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California, on April 27, 2018.



Lesli J. Wilson, Board Secretary