

# **NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY FINANCE COMMITTEE MEETING**

## **AGENDA**

**August 02, 2017/1:00 p.m.**

NCDJPA/RSF-1 Community Room  
16936 El Fuego  
Rancho Santa Fe, CA 92067

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

*At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the North County Dispatch JPA Finance Committee, not otherwise on the Agenda. Remarks are to be limited to not more than three minutes. (Please print your name and address on the roster).*

*Any person may address the Committee on any item of Committee business or Committee concern. The Committee cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Committee may take action on matters of an urgent nature of which require immediate attention.*

**4. PROCLAMATIONS AND PRESENTATIONS**

A. CAD Project Recognition

- Administrative Support Manager, Jennifer Libby-Jones
- Operations Manager, Michael Orozco
- Senior GIS Analyst, Suzann Leininger
- Senior I.T. Specialist, Shawn Fairchild
- I.T. Specialist, Brendan Bass
- Fire Communications Dispatcher, Bryan Buck

**5. CLOSED SESSION**

There is no Closed Session for the August 02, 2017 meeting.

**6. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

**7. CONSENT CALENDAR**

- A. Approve Regular Finance Committee Meeting Minutes, May 2017 – (pg. 01)  
Standing Item - Review and Approve
- B. Draft Agenda August JPA Chiefs Meeting – (pg. 03)  
Standing Item - Review and Approve

**8. NEW BUSINESS**

A. Budget/Organizational Changes

- *Staff Report 17/13 – (Handout)*  
Action Requested – Discuss and Direct

Administrator Wilson (JPA)

B. FY 17/18 Budget – Non-Represented & Management Salaries and Benefits Administrator Wilson (JPA)

- *Staff Report 17/14* – (Handout)
- Resolution No. 17-09 – Non-Represented Employee Salary – (Handout)  
**Action Requested – Review and Adopt**
- Resolution No. 17-10 – Management Personnel Salary – (Handout)  
**Action Requested – Review and Adopt**

C. Data Sharing Request- County EMS/FirstWatch Administrator Wilson (JPA)

- *Staff Report 17/15* – (Handout)  
**Action Requested – Discuss and Direct**

**9. OLD BUSINESS**

A. Human Resources Services Administrator Wilson (JPA)

- HR Processes Report – (Handout)
- Draft Employee Handbook – (Handout)  
**Informational**

B. Facility Needs Assessment – (Handout) Administrator Wilson (JPA)  
**Action Requested – Discuss and Direct**

**10. ORAL REPORT**

A. Administrator

- August 10, 2017 – Regular Chiefs Meeting
- August 24, 2017 – Regular Board of Directors Meeting
- September 6, 2017 – Regular Finance Committee Meeting

**11. ADJOURNMENT**

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At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Committee. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Committee. Such records shall be available at North County Dispatch JPA, located at 16936 El Fuego, Rancho Santa Fe, CA 92067.

**Certificate of Posting**

I certify that on July 28, 2017 I posted a copy of the foregoing agenda near the regular meeting place of the Finance Committee of the North County Dispatch JPA, said time being at 72 hours in advance of the meeting of the Finance Committee (Government Code Section 54954).

Executed at Rancho Santa Fe, California, on July 28, 2017.

  
Lesli J. Wilson, Board Secretary