

**NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY
SPECIAL FINANCE COMMITTEE MEETING
AGENDA**

January 31, 2018/1:30 p.m.

Fire Administration City of Carlsbad
2560 Orion Way
Carlsbad, CA 92010

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the North County Dispatch JPA Finance Committee, not otherwise on the Agenda. Remarks are to be limited to not more than three minutes. (Please print your name and address on the roster).

Any person may address the Committee on any item of Committee business or Committee concern. The Committee cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Committee may take action on matters of an urgent nature of which require immediate attention.

4. PROCLAMATIONS AND PRESENTATIONS

There are no Proclamation or Presentations.

5. CLOSED SESSION

A. Section 54956.9(d)(4): Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

One (1) potential case

B. Section 54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation

Facts and circumstances (pursuant to Government Code Section 54956.9(e)(2)): A dispute has arisen in the calculation of retiree benefits for three former JPA employees based on revisions to the reporting of special compensation for these retirees.

6. ANNOUNCEMENT OF CLOSED SESSION ACTIONS

7. CONSENT CALENDAR

A. Approve Special Finance Committee Meeting Minutes, January 11, 2018 – (pg. 00)
Standing Item - Review and Approve

B. Draft Agenda February JPA Chiefs Meeting – (pg. 00)
Standing Item - Review and Approve

C. Reports

- List of Demands
 - 2nd Quarter Report: October 1, 2017 – December 31, 2017 – (pg. 00)
- Budget Analysis
 - FY 17/18 2nd Quarter Report: October 1, 2017 – December 31, 2017 – (pg. 00)
 - *Staff Report 18/01* – (pg. 00)
 - FY 16/17 Year End Budget Analysis: July 1, 2016 – June 30, 2017 – (pg.00)
Informational – Receive and File

D. MOU with the City of San Diego Office of Homeland Security

- *Staff Report 18/02* – (pg. 00)
- Resolution 18-01 – FY17 UASI MOU Acceptance – (pg. 00)
- Resolution 18-02 – FY 17 UASI Fund Acceptance and Allocation – (pg. 00)
- Memorandum of Understanding (MOU) FY 2017 – (Available Upon Request)
Action Requested – Review and Approve

E. Budget Authorization

- *Staff Report 18/03* – (pg. 00)
Action Requested – Review and Approve

F. Standard Operating Procedures – Updated

- SOP 2.03 Progressive Discipline (Attachment A) – (pg. 00)
- SOP 2.05 Assignment of Overtime (Attachment B) – (pg. 00)
- SOP 2.07 Cell Phone-Pager use (Attachment C) – (pg. 00)
- SOP 2.08 Information and Communication Systems (Attachment D) – (pg. 00)
- SOP 2.09 Uniform, Dress Code, Grooming Standard (Attachment E) – (pg. 00)
- SOP 2.17 Vacation and Sick Leave (Attachment F) – (pg. 00)
- SOP 2.21 Yearly Shift Bid (Attachment G) – (pg. 00)
Informational – Receive and File

8. **ACTION ITEMS**

OLD BUSINESS

A. CalPERS UAL – Option 2

Budget/Finance Mgr. Dinh (JPA)

- *Staff Report 18/04* – (pg. 00)

B. Preliminary FY 18/19 and FY 19/20 Budget

Budget/Finance Mgr. Dinh (JPA)

- Budget Options (Handout)
- MDC (Handout)
- Reserve Funds (Handout)
- Salary Survey – Non-Represented Employees
- CIP (Handout)
- Additional Budget Items
- New Agencies

Action Requested – Discuss and Direct

NEW BUSINESS

- A. Hiring of Retired Annuitants Administrator Wilson (JPA)
- *Staff Report 18/05* – (pg. 00)
 - Resolution 18/03 – Hiring of Retired Annuitant – (pg. 00)
Action Requested – Review and Approve

9. DISCUSSION AGENDA

OLD BUSINESS

- A. Facility Needs Assessment/Strategic Plan Administrator Wilson (JPA)
Informational
- B. RCIP Memorandum of Agreement Draft Administrator Wilson (JPA)
Informational
- C. Data Sharing Request- MOA- County Services Administrator Wilson (JPA)
Informational

NEW BUSINESS

- A. Board of Directors Workshop Administrator Wilson (JPA)
Informational

10. ROUND TABLE

11. ORAL REPORT

- A. Administrator
- February 07, 2018 – Regular Finance Committee Meeting
 - February 08, 2018 – Regular Chiefs Meeting
 - February 22, 2018 – Regular Board of Directors Meeting
 - February 28, 2018 – Special Finance Committee Meeting

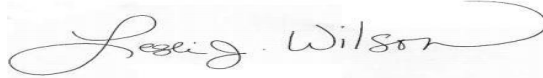
12. ADJOURNMENT

At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Committee. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Committee. Such records shall be available at North County Dispatch JPA, located at 16936 El Fuego, Rancho Santa Fe, CA 92067.

Certificate of Posting

I certify that on January 30, 2018 I posted a copy of the foregoing agenda near the meeting place of the Finance Committee of the North County Dispatch JPA, said time being at 24 hours in advance of the meeting of the Special Finance Committee (Government Code Section 54956).

Executed at Rancho Santa Fe, California, on January 30, 2018.

A handwritten signature in cursive script that reads "Lesli J. Wilson". The signature is written in black ink on a light-colored background.

Lesli J. Wilson, Board Secretary