



NCDJPA

North County Dispatch – Joint Powers Authority

Regular Board of Directors' Meeting AGENDA

16936 El Fuego / P.O. Box 1206
Rancho Santa Fe, CA 92067

May 25, 2017
5:00 p.m.

NOTICE TO THE PUBLIC

This agenda contains a brief general description of each item to be considered and has been posted as required by law. Except as provided by law, no action shall be taken on any items not appearing herein. In compliance with the Americans with Disabilities Act, if you have a disability and need accommodation to participate in the meeting, please contact the Administrative Office at North County Dispatch JPA (858) 756-6062 forty-eight hours (48) prior to the meeting, so the necessary arrangements can be made.

Cell Phones: As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversation outside the Board Chambers.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at North County Dispatch JPA located at 16936 El Fuego, Rancho Santa Fe, during normal business hours.

Agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet will be available for public inspection at the time of distribution at North County Dispatch JPA at 16936 El Fuego, Rancho Santa Fe, during normal business hours.

Public Comment: Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is THREE (3) MINUTES.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at North County Dispatch JPA, located at 16936 El Fuego, Rancho Santa Fe, CA 92067.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **ROLL CALL – SELF INTRODUCTIONS**
5. **PUBLIC COMMENT**

At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the North County Dispatch JPA Board of Directors Committee, not otherwise on the Agenda. Remarks are to be limited to not more than three minutes. (Please print your name and address on the roster).

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature of which require immediate attention.

6. **CLOSED SESSION**

Section 54957.6: Conference with Labor Negotiators

Agency Designated Representatives: Chief Mike Davis and Chief Brett Van Wey
Employee Organization: NCDJPA Dispatchers Association

A. MOU between NCDJPA and NCDJPA Dispatchers Association

- Memorandum of Understanding – *(Documents Available Upon Request)*
Action Requested – Review and Approve

B. Section 54956.9(d)(1) Conference with Legal Counsel - Existing Litigation

Name of Case: *NCDJPA Dispatchers Association v. NCDJPA*, PERB Case No. LA-CE-1121-M:

7. **ANNOUNCEMENT OF CLOSED SESSION ACTIONS**
8. **PROCLAMATIONS AND PRESENTATIONS**
9. **CONSENT CALENDAR**

All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Board Members, Staff or the Public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under unfinished business.

A. Board Minutes

- Regular Meeting held February 23, 2017 – (pg. 01)
Action Requested – Review and Approve

B. Reports

- Quarterly Communications Report – (pg. 06)

- Dispatch Performance Reports – (pg. 09)
- List of Demands:
 - 3rd Quarter Report: January 1, 2017 – March 31, 2017 – (pg. 22)
- Budget Analysis
 - 3rd Quarter Report: January 1, 2017 – March 31, 2017 – (pg. 28)
Informational – Receive and File

C. Modification of the Authorized Signatures, Interest Bearing Checking Account and Transfers

- *Staff Report 17/06* – (pg. 29)
- Resolution 17-03 – Payroll Process & Direct Deposit – (pg. 30)
- Resolution 17-04 – ACH Transfers from County – (pg. 32)
- Resolution 17-05 – System for Award Management (SAM) Deposit – (pg. 35)
- Resolution 17-06 – Accounts Payable/Receivable Process – (pg. 38)
Action Requested – Review and Approve

D. NCDJPA Administrator Contract Amendment

- *Staff Report 17/10* – (pg. 41)
- Eighth Amendment to the Administrator Employment Contract – (pg. 42)
Action Requested – Review and Approve

E. FY 17/18 Budget – Non-Represented & Management Salaries and Benefits

- *Staff Report 17/07* – (pg. 44)
- Resolution No. 17-07 – Non-Represented Employee Salary – (pg. 45)
- Resolution No. 17-08 – Management Personnel Salary – (pg. 49)
Action Requested – Review and Adopt

F. Budget Authorization

- *Staff Report 17/09* – Reallocation of Excess Revenue – (pg. 52)
Action Requested – Review and Approve

G. MOU with the City of San Diego Office of Homeland Security

- *Staff Report 17/11* – (pg. 54)
Action Requested – Review and Approve

H. Updated JPA Pay Schedule

- *Staff Report 17/08* – (pg. 56)
- Updated JPA Pay Schedule – (pg. 57)
Action Requested – Review and Approve

10. ACTION ITEMS

A. Old Business:

1. Space Facility Needs Assessment Administrator Wilson (JPA)
 - *Staff Report 17/12* – (pg. 58)
Action Requested – Review and Approve

2. Second Year Budget Adjustment Packet – (pg. 59)
Action Requested – Review and Approve

Administrator Wilson (JPA)

B. New Business:

There are no New Business items for the May 25, 2017 meeting.

11. DISCUSSION AGENDA

There are no Discussion Agenda items for the May 25, 2017 meeting.

12. ADMINISTRATIVE REPORT

- A. August 24, 2017 – Regular Board Meeting

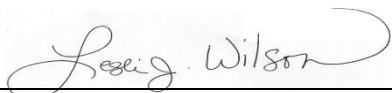
13. DIRECTORS' COMMENTS

14. ADJOURNMENT

Certificate of Posting

I certify that on May 22, 2017, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors' Committee of the North County Dispatch JPA, said time being at least 72 hours in advance of the meeting of the Board of Directors' Committee (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California, on May 22, 2017.



Lesli Wilson, Board Secretary